

Perinatal Advisory Council: Leadership, Advocacy and Consultation



Quality Care for Mothers and Babies

**Position Announcement
Program and Policy Manager
\$45,000 - \$60,000**

The Perinatal Advisory Council: Leadership, Advocacy and Consultation (PAC/LAC) is a non-profit maternal and child health organization that seeks to improve perinatal health outcomes by providing leadership, education and support to professionals and systems caring for women and their families.

The **Program and Public Policy Manager** will participate as a member of PAC/LAC's programs staff and be responsible for the day-to-day interaction with various organizational partners, the development and oversight of professional education, the coordination of regional quality improvement activities and the monitoring of policy changes in relationship to the maternal child and adolescent health arena. The position will work under the direction of the Executive Director and will be responsible for other duties as assigned.

Quality Improvement

- Provide consultation and technical assistance to professionals, paraprofessionals and others on issues related to personal (perinatal and neonatal) and public (maternal, child and adolescent) health in Los Angeles, Santa Barbara and Ventura counties
- Represent the organization on site visits to hospitals, health clinics and health plans to discuss the Perinatal Profiles, the California Perinatal Quality Care Collaborative and other materials generated by the Regional Perinatal Programs of California (RPPC) scope of work
- Represent the organization on taskforces related to breastfeeding, perinatal substance use and family violence
- Compile community standards of practice by implementing surveys and conducting review of the literature for best practice
- Potential for program evaluation (this component may include planning and implementation of client-focused external evaluation in partnership with community stakeholders)

Professional Education

- Assist in the provision of professional education for those who care for pregnant women and newborns by assessing community need, recruiting speakers and location venues, assuring all required elements for the provision of continuing education units
- Curriculum development and presentations to community and professional organizations
- Maintain log of internal and external professional education meetings in compliance with the requirements set forth by the California Medical Association and the Board of Registered Nursing
- Coordinate PAC/LAC's Annual Conference

Policy

- Track and monitor relevant local, state and federal policies as they pertain to maternal child and adolescent health with a focus on the impact on healthcare professionals and systems of care

- Provide legislative updates to the PAC/LAC constituents including Board of Directors, hospital representatives and RPPC colleagues and MCAH affiliates
- Coordinate legislative events, forums and visits with representatives and/or their delegates

Miscellaneous

- Assist the Executive Director and other staff on assignments as needed
- Possible supervision of volunteers or student interns

Education Requirements:

- Master's Degree in Public Health, Public Policy, or other health related discipline

Experience Requirements:

- Excellent writing and public speaking skills that reflect the culture of the organization
- Strong customer service skills, able to work with diverse client base
- Ability to manage multiple project tasks and prioritize activities
- Knowledge of California's health care and social service delivery systems
- Willingness to travel within California as needed, valid driver's license, proof of insurance and reliable transportation

Benefits:

PAC/LAC offers a flexible benefits package to all full time employees

Interested candidates may apply by submitting a cover letter and resume to cfahey@paclac.org